



PROPOSED EVENT/PROGRAM FORM

Proposed Event Title & Supporting Scripture:

Time & Place of Event:

Proposed Event Description:

1. What are the specific spiritual needs the proposed event is designed to address?
2. What are the key spiritual goals of this event?
3. What are the planned event activities and dates

Coordinators of Event:

List the team who will be involved in managing and coordinating the event.

What is the specific cost of event?

List itemized cost of all expenses of event.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

***Please submit proposed event form (elders) before planning begins.**

***Has a formal meeting with all participants been held and a consensus reached by the majority? Yes or No**

***Please submit building reservation request (to secretary).**